



## Data Protection Information

Regarding your rights and the handling of your personal data

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**HIMA Paul Hildebrandt GmbH**

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### 1) Who is responsible for processing the data and whom can I contact?

The responsible entities are:

HIMA Paul Hildebrandt GmbH, Albert-Bassermann-Str. 28, 68782 Brühl, Germany

HIMA ITALIA SRL, Via Trieste n. 26/28, 20871 Vimercate MB, Italy

HIMA FRANCE S.A.R.L., Parc de la Haute Maison, 1 Allée Lorentz, 77420 CHAMPS sur MARNE, France

HIMA Benelux B.V., Mijkenbroek 18, 4824 AB Breda, Netherlands

HIMA Slovakia s.r.o, Vodná 23, 94901 Nitra, Slovakia

Phone: +49 (0) 6202 / 709-0, e-mail: [info@hima.com](mailto:info@hima.com)

*Your actually responsible entity depends on your business relationship.*

You can reach our data protection officer as follows:

activeMind AG

Attn: Data Protection Officer of HIMA Paul Hildebrandt GmbH

Kurfürstendamm 56, 10707 Berlin

Email: [privacy@hima.com](mailto:privacy@hima.com) or [datenschutz@hima.com](mailto:datenschutz@hima.com)

### 2) Who is affected by this data protection information?

This data protection information applies to your company, if it is a natural person, and to all employees of your company from whom we receive personal data. Please forward this information sheet as required.

### 3) Purposes and legal bases for processing

Personal data are processed on the legal bases of the EU General Data Protection Regulation (GDPR) and the applicable national data protection act. We process personal data to fulfill the contracts concluded with you or to perform pre-contractual measures regarding our product solutions and corresponding customer projects. The exact details regarding the purpose of data processing can be found in the contractual documentation. In addition, we process personal data from publicly available sources, which we have legitimately obtained and are permitted to process.

For our business relationship, you must only provide the personal data required for the establishment, performance, and completion of the business relationship, or the data that we are legally obliged to collect. Without these data, we will be unable to conclude the contract or execute an existing contract. All

Banken: Deutsche Bank AG, Mannheim  
S.W.I.F.T.: DEUT DE SM XXX  
IBAN: DE20 6707 0010 0020 3935 00

Commerzbank AG, Mannheim (vormals Dresdner Bank)  
DRES DE FF 670  
DE84 6708 0050 0661 5065 00

Baden-Württembergische Bank  
SOLA DE ST 600  
DE08 6005 0101 7496 5071 72

other personal data shall be provided solely on a voluntary basis and shall serve to optimize our business relationship.

Insofar as you have given us your consent to the processing of personal data for certain purposes, the legality of this processing is given based on your consent. The exact details regarding the purpose of data processing can be found in the relevant declaration of consent.

Furthermore, we process data where we are required by law or when it is in the public interest. This includes, but is not limited to, processing data for identity verification, checking sanction lists, fraud and money laundering prevention, or for fulfilling inspection, documentation, and reporting obligations under tax and commercial law.

Where necessary, we process data beyond the purpose of fulfilling a contract in order to protect the legitimate interests of ourselves or third parties, as in the following cases, for example:

- Reviewing and optimizing procedures for needs analysis and direct customer contact
- Advertising and market and opinion research, where you have not objected to this use
- Establishing legal claims and defense in legal conflicts
- Ensuring the information security and IT operation of our company
- Preventing and investigating criminal offences
- Taking measures for building and system security, as well as securing domiciliary rights
- Video surveillance is used to collect evidence of criminal offences. It serves to protect our customers and employees, as well as the house right.

#### **4) Disclosure of your data**

Within our organization, only those departments that require your data to fulfill our contractual and legal obligations shall have access. This includes data processing in the HIMA group of companies. Data is exchanged between the HIMA companies for processing purposes within the scope of central group services and for improved handling as part of our business relationship.

In addition, processors contracted by us may receive data for these purposes. These companies are usually from the IT service, logistics, printing service, telecommunication, debt collection, consulting, marketing and sales, and, if necessary, the maintenance and supply sectors.

Data shall be disclosed to recipients outside of the HIMA companies only if required to do so by law, you have granted consent, or we are authorized to provide information. Under these conditions, recipients of personal data can be, for example, authorities or business partners.

Your personal data shall be transmitted to third countries (countries outside the European Economic Area) only if this is required for the execution of our contractual relationship, you have granted consent, or there is a legal basis for this transfer. In particular, data is transmitted to third countries in which we provide a service, e.g., if the HIMA company is located in a third country. To ensure an adequate level of data protection, appropriate contractual agreements have been concluded in accordance with the requirements of the GDPR, e.g., through standard EU contract clauses. For some countries, adequacy decisions have also been taken by data protection authorities (depending on the order). Further information on the guarantees can be obtained from the responsible entity mentioned under 1).

## **5) Storage period for your data**

We process your personal data for the initiation, performance, and processing of our business relationship. This may result in long storage periods, due to the long service life of our products. Furthermore, we are subject to various retention and documentation obligations arising from commercial and tax laws, among others. The retention periods defined here are usually up to 10 years, although individual cases may differ. We delete your data once the reasons for storing it no longer apply.

## **6) Your data protection rights**

You have the right to information about your personal data processed by us, as well as rights to data portability, rectification, erasure, and restrictions on the processing of your personal data, in accordance with Articles 15-20 of the GDPR. Furthermore, you have the right of appeal to a data protection supervisory authority, in accordance with Article 77 of the GDPR.

You have the right to object at any time to the processing of your personal data that is carried out pursuant to Article 6 (1)(e) GDPR (data processing in the public interest) and Article 6 (1)(f) GDPR (data processing based on a balance of interests). In individual cases, we process your data for the purposes of direct marketing. You have the right to object at any time to the processing of your personal data for the purposes of such advertising; this also applies to profiling, to the extent that it is associated with such direct marketing. In addition, you may revoke any declarations of consent at any time.

Should you make an objection, we shall no longer process your personal data unless we can prove compelling and legitimate reasons for its processing that outweigh your interests, rights, and freedoms, or the processing serves to assert, exercise, or defend legal claims. The lawfulness of processing based on the consent until the objection shall remain unaffected. The objection, which is not subject to a specific form, can be made to the responsible entity stated under section 1).